

GREENBUSH TOWNSHIP OFFICE OF ZONING AND BUILDING

Scot Rosevold Zoning Administrator

307 7th Ave. S.

Princeton, MN 55371

763-389-3963 srosevold@hotmail.com

Please review the ordinance information found online at www.greenbushtwp.com to see if you can split or make boundary line adjustments or changes per township or county guidelines.

You will need to complete the application form and provide 3 copies each of your newly described and surveyed drawings from a licensed surveyor and the \$280.00 fee. (check payable to Greenbush Township)

Your surveyor shall email the newly described legal descriptions to srosevold@hotmail.com.

You will then return the application form and survey drawings to the office at top of this page.

After receipt of this information, it will then be reviewed for township requirements. If no other requirements, a township approval form will be created and then forward to the township clerk and chairpersons for their signatures.

You will then be provided copies of the Greenbush Township approval form and survey drawings. Please note the approved application is valid for 60 days from the approval date.

You will then need all signatures of owners to record at the county with any other documentation they will need to process your lot split/or boundary line adjustment. Please contact the county recorders office for information on their procedures and documentation needed at 320-983-8205.

After recording the lot split, please provide a copy of recorded information to the township address listed at top of page. The escrow fee can be refunded upon receiving a copy of this recorded information. This would occur when received at least 2 weeks prior to our monthly board meetings held on the last Tuesday of each month.

Thank you for your patience in regards to processing your lot split application.

Scot Rosevold